

**IDAHO BOARD OF EXAMINERS OF NURSING HOME ADMINISTRATORS**  
**Bureau of Occupational Licenses**  
700 West State Street, P.O. Box 83720  
Boise, ID 83720-0063

**Minutes of 6/20/2013**

**BOARD MEMBERS PRESENT:** Zendi Fae-Hansen Meharry - Chair  
Keith Holloway  
Joshua R Thompson  
Cathy Hart

**BOARD MEMBERS ABSENT:** Jonathan Paine

**BUREAU STAFF:** Tana Cory, Bureau Chief  
Roger Hales, Attorney  
Cherie Simpson, Management Assistant

**OTHERS PRESENT:** Cameron Prescott, Applicant

The meeting was called to order at 2:05 PM MDT by Zendi Fae-Hansen Meharry.

**NEW BUSINESS**

**PROPOSED LAW CHANGE**

Mr. Hales presented a proposed law change. Mr. Thompson made a motion that the proposed law change be approved and submitted to the Governor's Office. It was seconded by Ms. Hart. Motion carried.

**EXECUTIVE SESSION**

Ms. Hart made a motion that the Board go into executive session under Idaho Code § 67-2345(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law. The purpose of the Executive Session was to consider license application materials. It was seconded by Mr. Thompson. The vote was: Mr. Holloway, aye; Ms. Hart, aye; Mr. Thompson, aye; and Ms. Meharry, aye. Motion carried.

Ms. Hart made a motion to come out of executive session. It was seconded by Mr. Thompson. The vote was: Mr. Holloway, aye; Ms. Hart, aye; Mr. Thompson, aye; and Ms. Meharry, aye. Motion carried.

## **APPLICATIONS**

Mr. Thompson moved to approve the preceptor change for Tina Mielke. It was seconded by Ms. Hart. Motion carried.

Mr. Thompson moved to deny the request to resume the administrator-in-training program for Zachary Ward based upon not demonstrating good cause as referenced in Rule 050.03 that states that applications that lack activity for any period of twelve (12) months shall be terminated unless good cause is demonstrated to the Board. It was seconded by Ms. Hart. Motion carried.

Mr. Thompson moved to deny the request for reconsideration based upon not meeting Rule 300.02(a)(b) that requires one (1) year of experience as an administrator-in-training in another state or a total of one (1) year of combined experience obtained in an administrator-in-training program and from practical experience as an administrator in another state. It was seconded by Mr. Holloway. Motion carried.

**NEXT MEETING** was scheduled for August 1, 2013.

## **ADJOURNMENT**

Mr. Thompson made a motion to adjourn the meeting at 3:05 PM MDT. It was seconded by Ms. Hart. Motion carried.

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Zendi Fae-Hansen Meharry, Chair

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Keith Holloway

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Joshua R Thompson

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Cathy Hart

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Jonathan Paine

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Tana Cory, Bureau Chief